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OFFICE of the COMPTROLLER (CTR)

Student Internship Program – Summer 2026

FY26 - 012

About the Office of the Comptroller

The Office of the Comptroller ensures that the more than \$50 billion in annual transactions authorized by the general appropriations act and supplemental appropriations are executed in accordance with all statutory requirements and recorded in compliance with accounting standards. We also oversee capital assets, federal funding inflows, and other transactions. We also own and maintain statewide payments and payroll systems, safeguarding critical financial information. We operate in support of our partners, the financial staff at more than 150 departments and agencies across the Commonwealth.

As stewards of the public trust, we aspire to inspire confidence by maintaining our core principles: clarity, integrity, and accountability.

The powers and obligations of the Office of the Comptroller are generally dictated by M.G.L. c. 7A.

Summer Program Summary

CTR is seeking qualified candidates to join our 2026 Student Internship Program. This program offers meaningful professional experience for associate, undergraduate, and graduate students while providing firsthand exposure to a sampling of the types of career opportunities available across the public sector. Interns gain insight into fields such as public finance, accounting, auditing, and business systems.

The program will run approximately from **June 1, 2026**, through **August 7, 2026**. The exact duration of an individual's internship may vary depending upon that student's specific academic calendar.

Interns will be assigned to a specific team and will focus primarily on work within that discipline. In addition to day-to-day responsibilities, interns participate in a cohort experience that includes public policy roundtables, a speaker series, job-shadowing opportunities, and a final presentation. Participation in these activities is required and represents roughly one-third of the overall program.

This program is designed to provide a meaningful, hands-on introduction to public service, including for students who may not have previously considered the public sector.

What we look for: Enthusiasm, Curiosity, and Professionalism

A strong desire to learn, a positive attitude, and professionalism often matter more than prior experience for student interns. Students studying in the primary disciplines that CTR employs are encouraged to include relevant coursework or experience in their application packet.

Based on business needs, CTR may assign, reassign, or divide intern responsibilities across different business units.

Desired Skills

Interns should be able to exhibit attention to detail; solid time management skills; ability to multitask; ability to contribute and work productively as part of a team; maintain a positive attitude; and the capacity to remain flexible and learn new skills as necessary.

Business Hours

The internship follows a full-time schedule, Monday through Friday, (excluding holidays) with a compensated workday of 7.5 hours (37.5 hours per week). Selected candidates' exact schedule may be set with the direct supervisor. The program does not include overtime, night, or weekend work.

Compensation and Benefits

This is a paid internship program. The rate will be **\$20.00** per hour, with the opportunity to earn up to 37.5 hours per week. Interns will be required to document the hours worked each day in the Commonwealth's Time and Attendance System. This position does not provide any overtime opportunity, the accrual of vacation time or personal time, but does provide the accrual of sick time as required by law.

Minimum Qualifications

Applicants must have completed at least two (2) semesters of and be currently enrolled in an undergraduate (2-year or 4-year program) or graduate degree program to be eligible for consideration in this program.

Relatives of CTR Employees

Applicants who are relatives of current CTR employees are not eligible for the Student Internship Program.

CTR Hybrid-Work Model

CTR operates under a hybrid work model. Under this policy, employees are currently required to work a minimum of four business days per month (two set by management and two set by the employee) on-site at CTR's Boston office and may work remotely the remainder of the time at a location approved by their supervisor, so long as they comply with the requirements of the telework policy. Under this policy, all employees must be able to report to the Boston office with little or no notice, even including the same workday should an exigent circumstance arise. Therefore, a reasonable proximity to the office is necessary. CTR does not reimburse for employees to travel to the office.

On-site work is an essential function of this position. Interns may be required to work primarily on site in Boston during the initial training, or orientation, depending on the needs of the assigned team.

Commitment to Diversity:

CTR is committed to building a diverse staff at all levels across its entire agency.

The Commonwealth is an Equal Opportunity Employer and does not discriminate on the basis of race, religion, color, sex, gender identity or expression, sexual orientation, age, disability, national origin, veteran status, or any other basis covered by appropriate law.

CTR is an Equal Opportunity Employer. Females, minorities, veterans, and persons with disabilities are strongly encouraged to apply.

Application Process:

The Office of the Comptroller encourages interested candidates that meet the minimum entrance requirements and qualifications to apply for this position.

Applicants must be legally authorized to work in the U.S. on an ongoing basis without sponsorship.

Interested candidates should submit their application, no later than **April 6, 2026**, at <https://careers.macomptroller.org/jobs/Careers>.

Please include the following:

- a cover letter,
- resume,

- a list of relevant coursework,
- and three **professional** references.

A copy of an unofficial transcript may be requested during the interview process.

Candidate packets will be reviewed and considered on a rolling basis so interested candidates are encouraged to submit application as early as possible.

Late submissions may be considered solely at the discretion of CTR.

Required Background Check – Including Tax Compliance:

CTR requires a background check on all prospective employees as a condition of employment.

Candidates should know that the background check is not initiated until:

1. A candidate is invited to a second or subsequent interview and
2. The candidate has signed the Background Check Authorization Form and related releases.

This background check includes:

- a Criminal Offender Record Information (CORI) check,
- Commonwealth Department of Revenue state tax compliance.

Candidates with advanced degrees and professional licenses may have these credentials verified.

Individuals other than those references provided by a candidate may be contacted in the course of completing a full background and qualification check.

Further Information:

Please visit <https://www.macomptroller.org> for more information about the Office of the Comptroller.

For questions, please reach out to Senior Assistant General Counsel, Parris Lourenco, at Parris.Kyriakakis@mass.gov or by phone at (617) 973-2698.